

Remember... A complete travel package includes the original or one clear copy of:

- DD Form 1351-2
- Orders
 - Mobilization
 - Demobilization
 - Temporary change of station
 - DD214 (Release from Active Duty)
 - DD1610 (TDY Authorization)
- Amendments/Endorsements (if issued)
- Statement of non-availability (if required)
- Lodging receipts
- Any receipts \$75.00 or more

The following check list will help ensure your voucher is proper and complete for payment.

- Sign your voucher
- Provide a day-time phone number and/or an e-mail address
- Staple attachments to voucher
- Double check your voucher to ensure all information is correct
- Keep a copy of your complete voucher package for your reference
- Submit your travel voucher to your local WWPMT

More questions?

***Call the DFAS
Travel Pay
Customer Service
Center at
1-888-332-7366***

FYI

Visit your local military finance office for more information on your pay and entitlements. They can help on a variety of pay-related topics, including pay inquiry assistance and travel claim preparation.

Important Contact Information

Finance Office:

Personnel Office:

Legal Office:

Local WWPMT:

For your non-travel questions, call the customer service professionals at Defense Finance & Accounting Service.

1-888-332-7411

Check out all Wounded Warrior pay and entitlement information online:

www.dfas.mil/militarypay/woundedwarriorpay.html



Your Financial
Partner @ Work

Travel Pay for Soldiers Injured in Combat Zones

Need to Know

An explanation of travel pay for U.S. Army personnel injured while serving in a Combat Zone Tax Exclusion (CZTE) area and receiving medical treatment at military facilities outside of a CZTE area.

Wounded Warriors and their families are encouraged to contact a local military finance office or a Wounded Warrior Pay Management Pay Management Team (WWPMT) for any updates to the information contained in this brochure.

*Produced by the Travel Pay Operations of the
Defense Finance and Accounting Service*

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Travel pay for Soldiers injured in combat zones

Members of the U.S. Army deployed or mobilized to a combat zone are entitled to travel pay for travel days while overseas and while in an outpatient status on temporary change of station (TCS) orders.

This brochure contains important information you need to know to ensure you understand your travel entitlements and how to obtain authorized travel pay.

If you have any additional questions after reading this brochure, please contact your local Wounded Warrior Pay Management Team (WWPMT) for assistance.

What travel pay am I entitled to while deployed overseas?

You are entitled to a daily rate (per diem) at the local rate for each travel day to and from the combat zone. For example,

you are entitled to travel pay the day you travel to the combat zone and the day you travel from the combat zone to the medical treatment facility.

You are also entitled on non-travel days to an incidental rate of \$3.50 per day for each day you are in a combat zone. If you are an inpatient at a medical facility, no entitlements are authorized.

What travel pay am I entitled to while back in the U.S.?

After returning to the United States, you could still be entitled to a daily incidental rate of \$3.00 if you are outside local commuting distance from your home of record, are an outpatient at the medical treatment facility and are on TCS orders.

In order for lodging and meal expenses to be reimbursed, your orders must authorize payment or a statement of non-availability must be provided if traveling on a TCS order.

Per diem and maximum lodging rates vary for each location. Your local WWPMT representative or finance office can also provide the current rates for your location.

If laundry is not provided while stateside, you may be reimbursed for your expenses up to \$2 per day.

ATM fees are reimbursable and must be claimed on your travel voucher to receive payment. ATM fees will be reimbursed in accordance with applicable regulation.

How do I claim the amount of travel pay I am entitled to?

Upon return from the combat zone, file a travel voucher (DD 1351-2) to receive the entitlements you have accrued. You **must** include a copy of **all** your orders with your voucher in order to receive payment. The local WWPMT can assist you in completing and submitting your voucher and in tracking down orders if you do not have them all.

What is a monthly travel accrual?

A monthly travel accrual is a voucher that is submitted every month to pay the travel entitlements earned from the previous month.

Your local WWPMT can assist you in completing and submitting these vouchers every month.

If preferred, you can wait until your travel is completed before you submit a voucher. Your final travel settlement voucher would then reimburse you for the entire period.